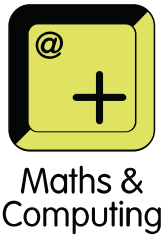




CLAREMONT HIGH SCHOOL

Intermediate Computing



Background



This course is designed for people who have a basic understanding of computing and who wish to learn further practical skills. The course will cover how to use the intermediate features of Word, Excel and Powerpoint 2007, Internet and Email use, Creating Folders and will discuss cyber safety.

**This FREE 10 week course starts at
Claremont High School on:**

**Monday 19th September 2011
1.30pm – 3.30pm**

**FOR MORE INFORMATION AND TO BOOK A PLACE
PLEASE CALL:**

Sally Francis
Claremont High School
Claremont Avenue
Kenton, Harrow HA3 0UH

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