



Application for Teaching Appointment

This form must be filled in by the Candidate in **BLACK** ink in his/her own handwriting and returned in accordance with the instructions contained in the advertisement or form of notification. Applicants will be short listed, interviewed and selected by the Governors of the school.

ONCE COMPLETED, PLEASE RETURN THIS FORM TO: Human Resource

Claremont High School, Claremont Avenue, Kenton, Harrow, HA3 0UH
Tel: 0844 850 0093 Fax: 020 8204 3548

POST APPLIED FORBLOCK CAPITALS Please

PERSONAL	Suriname	Forename	Title
	Address		
	Postcode		
	Telephone: Home	Work	Mobile
	E-mail		
	DFES Registered No.	National Insurance No.	CRB No.

QUALIFICATIONS	DEGREES OBTAINED	Class (if any)	Principal subjects	Subsidiary	Dates
	TEACHER'S CERTIFICATE or DIPLOMA	Class (if any)	Principal subjects	Subsidiary	Dates
	ANY OTHER EXAMINATION PASSED AND/OR PROFESSIONAL QUALIFICATIONS OBTAINED SINCE LEAVING SCHOOL (including professional membership)				

EDUCATION	SCHOOLS	Give name and type of each school where educated, with inclusive dates and examinations passed (since the age of 16)		From	To	
	UNIVERSITY and/or COLLEGE	Course taken	Full or Part-time			
	TEACHER TRAINING College or Dept.					
Main subjects and age-range for which you are trained						
PROBATION						
a) Have you satisfactorily completed your probationary periods in England or Wales				YES	/	NO
b) If YES, with which Authority? _____				(delete as necessary)		

You are required to produce your Passport, proof of address and documents at the interview

All references must be from UK Residents only

Please give details of two referees resident in the UK of whom confidential enquiries may be made. One referee should be from your current or most recent employer or your current educational establishment. References are taken up before interview as part of short-listing potential candidates.

REFERENCES

1.Name and Title

Address:

Tel: _____ Fax: _____

Email: _____

Please indicate if you do not want your referee to be contacted prior to offer

2.Name and Title

Address:

Tel: _____ Fax: _____

Email: _____

Please indicate if you do not want your referee to be contacted prior to offer

Personal Interest

Do you know or are related to any student, employee, governor, or councillor past or present, of Claremont High School or London Borough of Brent **YES / NO**

If YES, please give brief details

Do you have an interest in any company or organisation that could be considered a conflict of interest **YES / NO**

If YES, please give brief details

Convictions

By virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975, spent convictions, cautions or bindings-over **MUST** be disclosed. Please, therefore, give details below of any criminal convictions, cautions or bindings over. If you have had no convictions, cautions or bindings-over, please write '**NONE**'. Candidates are assured that information regarding spent convictions, cautions or bindings -over will not necessarily disqualify them from consideration. In the event of employment, any failure to disclose such convictions, cautions or bindings-over may result in summary dismissal or disciplinary action by the Governors.

Declaration

Please check all the information provided by you on this Application Form is accurate.

All information will be treated in the strictest confidence and will be used only for this job application.

When could you take up your duties if appointed? _____

I declare that to the best of my knowledge the information given on this form is correct and can be treated as part of any subsequent contract of employment. Failure to disclose information or providing deliberate false information may result in disciplinary action being taken.

Signature of Candidate: _____ Date: _____