



## Application for Teaching Observations

This form must be filled in by the Candidate in **BLACK** ink in his/her own handwriting and returned to Miranda Maund at the address below.  
Applicants will be short listed, interviewed and selected by the school.

**ONCE COMPLETED, PLEASE RETURN THIS FORM TO:** Miranda Maund

Claremont High School, Claremont Avenue, Kenton, Harrow, HA3 0UH  
Tel: 0844 850 0093 Fax: 020 8204 3548

**SUBJECT APPLIED FOR** .....BLOCK CAPITALS

<b>PERSONAL</b>	Surname	Forename	Title
	Address		
	Postcode	Date of Birth	Place of Birth
	Telephone: Home	Work	Mobile
	E-mail		

<b>QUALIFICATIONS</b>	DEGREES OBTAINED	Class (if any)	Principal subjects	Subsidiary	Dates
	Please give details below of which teaching course you are applying to do or explain why you would like to complete an observation period:				

<b>EDUCATION</b>	<b>SCHOOLS</b>	Give name and type of each school where educated, with inclusive dates and examinations passed (since the age of 16)	From	To
	<b>QUALIFICATIONS</b>	<i>please give details of subjects and grades</i>	YEAR TAKEN AND EXAMINIG BODY	GRADE ACHIEVED
	<b>A - LEVELS</b>			
	1			
	2			
	3			
4				
<b>GCSES</b>				
ENGLISH				
MATHS				

**CURRENT AND PREVIOUS EMPLOYMENT**

PREVIOUS WORK EXPERIENCE Name, size and type of School and Authority	Position held	Appointment		Service	
		Began	Ended	Yrs	Mths
FULL TIME					
PART-TIME					

EMPLOYMENT OTHER THAN TEACHING – Give full details and dates

Employer	Position held	Full / Part-time	From	To

**GENERAL**

Are you registered disabled?      YES       NO

If YES, please provide your registration number \_\_\_\_\_

How many days would you like to spend observing? \_\_\_\_\_

Which days would you be observing? \_\_\_\_\_

Which subjects would you like to see? \_\_\_\_\_

What are your preferred dates (Please give at least 3 options)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_



You are required to produce your Passport, proof of address and documents at the interview

**All references must be from UK Residents only**

Please give details of two referees resident in the UK of whom confidential enquiries may be made. One referee should be from your current or most recent employer or your current educational establishment. References are taken up before interview as part of short-listing potential candidates.

**REFERENCES**

1.Name and Title

Address:

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

*Please indicate if you do not want your referee to be contacted prior to offer*

2.Name and Title

Address:

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

*Please indicate if you do not want your referee to be contacted prior to offer*

**Personal Interest**

Do you know or are related to any student, employee, governor, or councillor past or present, of Claremont High School or Brent or are you part of Claremont's Alumni? **YES / NO**

If YES, please give brief details

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Convictions**

By virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975, spent convictions, cautions or bindings-over **MUST** be disclosed. Please, therefore, give details below of any criminal convictions, cautions or bindings over. If you have had no convictions, cautions or bindings-over, please write '**NONE**'. Candidates are assured that information regarding spent convictions, cautions or bindings -over will not necessarily disqualify them from consideration. In the event of employment, any failure to disclose such convictions, cautions or bindings-over may result in summary dismissal or disciplinary action by the Governors.

**Declaration**

Please check all the information provided by you on this Application Form is accurate.

**All information will be treated in the strictest confidence and will be used only for this job application.**

I declare that to the best of my knowledge the information given on this form is correct and can be treated as part of any subsequent contract of employment. Failure to disclose information or providing deliberate false information may result in disciplinary action being taken.

Signature of Candidate: \_\_\_\_\_ Date: \_\_\_\_\_

